

APPLYING FOR REINSTATEMENT

Aerospace and Technology Campus

Students must wait at least two terms before being considered for reinstatement.

Students dismissed from any Kansas State University college who wish to be reinstated into a program at K-State Salina should secure a Petition for Reinstatement from the Salina Assistant Registrar's Office available at <https://www.salina.k-state.edu/academics/academic-support/registrar/>. The completed petition with all pertinent attachments are due **no later than 3 weeks prior** to the start of the desired term to be scheduled for a hearing date. Petitions received after the deadline will be considered for the following term, not the current term.

To apply for reinstatement at K-State Salina, each of the following needs to be completed **prior** to the hearing being scheduled:

- Schedule an appointment with an advisor in Student Services to complete a Petition for Reinstatement.
- Apply for readmission for the semester you are seeking reinstatement. The online application is available at <https://www.k-state.edu/admit/apply/>. Select Salina campus. There is no fee for readmission.
- If you have attended any colleges during your dismissal, submit an official transcript to: k-state@k-state.edu or mail to: Office of Admissions
Kansas State University
119 Anderson Hall
Manhattan, KS 66506-0102
- For financial assistance, complete the online Free Application for Federal Student Aid (FAFSA) at <https://studentaid.gov/h/apply-for-aid/fafsa>. K-State's Federal School Code is 001928.
- Have any holds on your account addressed (other than the Dismissed hold).
- Return the completed Petition for Reinstatement form along with a typed letter to salinaadvising@ksu.edu.
- Once your **completed** Petition for Reinstatement packet is received by Student Services and everything listed above has been addressed, a 30-minute appointment time will be set to meet with the Academic Standards Committee.
- Schedule an appointment with an advisor in Student Services to discuss your tentative schedule. The Student Services office is in the College Center, Room 209. Email salinaadvising@ksu.com to schedule an appointment.

For Enrollment in:	Petition Due:	Academic Standards Hearing:
Next Available Semester	No later than 3 Weeks Prior to Start of Semester	TBD Will be scheduled after completed Petition is received

If you have any questions, please contact Student Services at 785-826-2674.